

**3rd JOINT ALAN, 8th AMICAALL,
1st REFELA & GENDERLINKS ANNUAL
GENERAL ASSEMBLY 2019**



**THE 3RD ALAN, 8TH AMICAALL, 1ST REFELA & GENDERLINKS AGM
SCHEDULED TO TAKE PLACE IN ORANJEMUND FROM THE
17-19TH OCTOBER 2019**

SECOND & FINAL INVITATION NOTICE

To: Honorable Mayors

Chairperson of Village Councils

Chairpersons of Management

All Councilors

ALAN, AMICAALL Namibia, REFELA and GenderLinks Board of Directors

President of NALAO

President of ARC

Chief Executive Officers

Health and Wellness Officers/Focal Points

Notice is hereby given in terms of ALAN articles of Association, Articles 14 sub-article 14.1 and the AMICAALL–Namibia Constitution section 9.2 subsection 9.2.2, that the 3rd Joint ALAN, 8TH AMICAALL, 1st REFELA & GenderLinks Annual General Assembly in partnership with Oranjemund Town Council scheduled is scheduled to take place from the 17-19 October 2019 in Oranjemund.

This platform brings together all Local Authorities and various stakeholders to deliberate on policy, legislative and developmental issues. Furthermore, this event also serves as a platform for networking and sharing of best practices while promoting partnerships between interlinking sectors. It is against this background that we strive to host this event under the theme **“Promote Local Government and Local Economic Development towards the Localisation of the Development Goals”** to attain the African Union agenda 2063 and the Sustainable Development goals to build strong relations and to work closely together.

1.0 Dates and Events

- 1.1 Official Opening and Presentations on the 17th October 2019
- 1.2 1st REFELA and GenderLinks Annual General Meeting on the 18th October 2019
- 1.3 8th AMICAALL Namibia Annual Partners Orientation Conference on the 18th October 2018
- 1.4 3rd ALAN Annual General Meeting on the 19th October 2018

2.0. Number of Delegates to Conference

The number of delegates invited to the 3rd Joint ALAN, 8TH AMICAALL, 1st REFELA & GenderLinks Annual General Assembly is six (6) from each Local Authority.

Logistics

Attached hereto, kindly find the Accommodation list with prices and contact details of each facility as well as the flight itinerary and prices with the contact persons at Air Namibia or West Air for those that wishes to fly. **Please share with us your bookings.**

Please note that there will be local shuttles from the airport to your accommodation upon arrival in Oranjemund. You are further advised to bring along your passports for border crossing purposes during excursions.

3.0. Agenda Items

All members are requested to submit Agenda items on or before September 12, 2018.

4.0. Participation Eligibility

4.1. Registration per delegate is N\$1000.00 strictly to be paid on or before 11th October 2019. Delegates that are not paid up will not be allowed to attend and participate at the conference. All proof of payments to be sent by emailed to: jcoetzee@alan.org.na or via fax: 061-240929.

4.2. Only Local Authorities that are in good standing with paid up membership fees for both ALAN & AMICAALL Namibia will be eligible to participate.